

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-25-084

Closing Date: 16 June 2025

Position Title: G1 Sergeant Major

Location: JFHQ, Lincoln, NE

Military Grade Range: Minimum MSG/1SG/E8 - Maximum SGM/E9

Military Requirements: Designated MOS for this position is Human Resources Specialist 42A6O. Applicants must have a SECRET security clearance. Applicants must be MOS qualified as 42A; initial award of MOS 42A is limited to personnel in the ranks of SSG/E6 and below. Selected individual must also complete respective Army National Guard Personnel Courses at PEC, AR within 18 months of assignment. Promotion to SGM/E9 is contingent upon the availability of a controlled grade. Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21. Failure to review these qualifications may result in the applicant not being eligible for the position.

Area of Consideration: All members of the Nebraska Army National Guard meeting the minimum requirements may submit applications for this position. **AGRs within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: Lateral Transfers of **on-board** AGR personnel. (SGM/CSM/E9) MOS 42A.

Area 2: Select Train Educate Promote List (STEP) of **on-board** AGR CPMOS qualified 42A (MSG/1SG/E8).

Area 3: Transfer of on-board AGR personnel (MSG/1SG/E8) with 42A qualification.

Area 4: N/A

EFFECTIVE DATE OF TRANSFER WILL BE 01 DECEMBER 2025

General Requirements:

1. Manage personnel within the G1 Personnel Directorate
2. Supervise administrative, human resource and personnel functions
3. Advise directorate staff and state leadership on personnel readiness, actions, and policies/regulations
4. Prepare, review, and consolidate reports, boards, and actions for submission to state leadership and ARNG.

Summary of Duties: Principal staff NCO to the G1 directorate and the Nebraska Army National Guard command group regarding all matters pertaining to military personnel and administrative actions for an force structure of approximately 3500 Soldiers; supervises and accomplishes a variety of military personnel transactions to include promotions, reductions, transfers, separations and reassignments; provides personnel guidance and subject matter and physical assistance to units throughout the NEARNG in support of command strength maintenance and personnel readiness objectives; sets suspense dates and receives transactions from units and ensures compliance with regulations and procedures; serves as a central point of authoritative information on administrative matters; supervises multiple automated systems; responsible for the culture and climate and day to day management of the G1 team; Represents the 42A enlisted cohort (AGRs and M-Day) in the career field through advisement of AGR supervisors and support to MSC Command Sergeants Major. Represents the NEARNG in the ARNG G1 Sergeant Major Advisory Group staying abreast of policy and regulatory updates and provides state perspective on future modifications.

Applications submitted in multiple attachments will not be accepted!

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

☐ Yes ☐ No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. ____ (Initials)

☐ Yes ☐ No 2. ERB/ORB. Download your validated **Selection Board Record Brief** ERB/ORB from <https://arngg1.ngb.army.mil/v3/SelfService/Careercenter/Home.aspx>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. ____ (Initials)

☐ Yes ☐ No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. ____ (Initials)

☐ Yes ☐ No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. ____ (Initials)

☐ N/A ☐ Yes ☐ No 5. Statement of all active duty performed (DD 214, DD 215, DD 220). You can find these forms in your IPERMS <https://iperms.hrc.army.mil/rms/login.jsp> DD 214/215/220 are not required for current on-board AGRs. ____ (Initials)

☐ Yes ☐ No 6. Individual Training Report (ITR) form DTMS showing ACFT/AFT and Height/Weight. **The last APFT score must be passing and with a date of 1 January 2019 or later for M-Day and after 1 July 2019 for AGR. Height Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide the last 4 APFT scores. ____ (Initials)

☐ Yes ☐ No 7. IMR (Individual Medical Readiness) <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **PHA completion date within 12 months of closing date**. ____ (Initials)

☐ Yes ☐ No 8. If you are on a profile include a current DA 3349. Any PULHES with a 3 or 4 must be supported with medical fit for duty waiver (MMRB or MAR2). ____ (Initials)

____ **Yes** ____ **No** 9. Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any "no" responses identified on this checklist.
____(Initials)

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.